



# TOWN OF HUACHUCA CITY

The Sunset City

**HUACHUCA CITY TOWN COUNCIL  
PUBLIC MEETING NOTICE  
Thursday, December 14, 2023, at 6:00 PM  
COUNCIL CHAMBERS  
500 N. GONZALES BLVD.  
HUACHUCA CITY, AZ 85616**

## AGENDA

### **A. Call to Order – Mayor**

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

*Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.*

### **B. Call to the Public – Mayor**

*A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.*

### **C. Consent Agenda - Mayor**

*All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.*

- C.1 Consider approval of the Minutes of the Regular Council meeting held on November 9, 2023.
- C.2 Consider approval of the Payment Approval Report.
- C.3 Consider approval of the disposal of a 2002 GMC Sierra VIN# 1GDHK23132F175402 through public surplus.

**D. Unfinished Business before the Council – Mayor**

*Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.*

**E. New Business Before Council - Mayor**

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- E.1 Discussion and/or Action [Suzanne Harvey]: Adoption of Resolution 2023- Approval of adjustments to the budget to accommodate a \$25,000 grant from Cox Communications.**
- E.2 Discussion and/or Action [Suzanne Harvey]: Approval to install a mini unit for air conditioning and heat in the fire station, in the amount of \$5985.60.**
- E.3 Discussion and/or Action [Stephanie Fulton and Brandye Thorpe]: After Action Review of the Town’s annual holiday events.**
- E.4 Discussion and/or Action [Brandye Thorpe]: Approval of the proposed Council Meeting calendar for January 2024 thru December 2024.**
- E.5 Discussion and/or Action [Mayor Wallace]: Proclamation 2023-20 – Declaring the month of January, 2024, as “Human Trafficking Prevention Month” in Huachuca City.**
- E.6 Discussion and/or Action [Mayor Wallace]: Recognition of James Thies for his service to the Town as Police Chief.**

**F. Reports of Current Events by Council**

**G. Adjournment**

Posted at 5:00 PM on December \_\_, 2023, at the following locations:

<p><b>Town Hall Bulletin Board</b> 500 N. Gonzales Blvd. Huachuca City, AZ 85616</p>	<p><b>Town Hall Lobby</b> 500 N. Gonzales Blvd. Huachuca City, AZ 85616</p>	<p><b>Town Website</b> <a href="https://huachucacityaz.gov">https://huachucacityaz.gov</a></p>
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<p><b>Huachuca City U.S. Post Office</b> 690 N. Gonzales Blvd. Huachuca City, AZ 85616</p>	<p><b>Huachuca City Library</b> 506 N. Gonzales Blvd. Huachuca City, AZ 85616</p>	<p><b>Huachuca City Police Department</b> 500 N. Gonzales Blvd. Huachuca City, AZ 85616</p>
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*Ms. Brandye Thorpe*

Town Clerk

Note: This meeting is open to the public. All interested people are welcome to attend. A copy of agenda background material provided to the Councilmembers, with the exception of confidential material relating to possible executive sessions, is available for public inspection at the Town Clerk's Office, 500 N. Gonzales Blvd., Huachuca City, AZ 85616, Monday through Friday from 8:00 a.m. to 5:00 p.m. or online at [www.huachucacityaz.gov](http://www.huachucacityaz.gov)

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.



# TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE  
HUACHUCA CITY TOWN COUNCIL  
November 9th, 2023 AT 6:00 PM  
COUNCIL CHAMBERS  
500 N. GONZALES BLVD.  
HUACHUCA CITY, AZ 85616**

**A. Call to Order – Mayor**

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum

**B. Roll Call.**

**Roll Call.**

**Present:** Johann Wallace, Christy Hirshberg, Cynthia Butterworth, Danielle Cardella, Jeffrey Ferro, Debra Trate Town Manager Suzanne Harvey (Not voting), Town Clerk Brandye Thorpe (not voting), Town Attorney Thomas Benavidez (Not voting).

**Absent:** Jean Smelt.

**a. Invocation**

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#### **D. Consent Agenda - Mayor**

*All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.*

C.1 Consider approval of the Minutes of the Regular Council meeting held on October 26, 2023.

C.2 Consider approval of the Payment Approval Report.

**Motion:** Approval of the items on the Consent Agenda, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

**Motion:** Approve items on the Consent Agenda, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Motion passed unanimously.

#### **E. Unfinished Business before the Council – Mayor**

*Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.*

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**E.1 Discussion and/or Action [Suzanne Harvey]: Acceptance of James Thies' resignation as police chief and return to duty as a patrol officer; and approval of a Memorandum of Understanding with the Cochise County Sheriff's Office to provide a supervisory level deputy to the Town's police department, until the Town retains a new Chief of Police.**

**Motion:** Acceptance of James Thies' resignation as police chief and return to duty as a patrol officer; and approval of a Memorandum of Understanding with the Cochise County Sheriff's Office to provide a supervisory level deputy to the Town's police department, until the Town retains a new Chief of Police, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Mayor Wallace explains that Chief Thies has submitted a resignation with the reason of wanting to spend more time with family. He comments that he respects that reason and cannot disrespect that ask or want in any shape or form. In the interim that will leave the Town without a Chief, though we will have Sergeant Berry. Sergeant Berry is still new to Huachuca City Police Department so Manager Harvey has reached out to Sheriff Daniels, who is here tonight, to see what can be done to give us a hand with providing some oversight leadership from his department until we can hire a new chief. He then opens the floor for Manager Harvey or Sheriff Daniels if they have anything to add.

Manager Harvey thanks the Sheriff's Office for helping the Town during this time. Saying she believes it's an opportunity for our officers to also get the expertise of the Sheriff's Department. "They have a lot more resources than we do and a lot more experience over all". So, she feels this is a great opportunity overall and is very happy they are willing to do it, and at no cost. She hopes the Mayor and Council will approve this. She thinks it's a good partnership and a chance to enhance the partnership the Town already has with the Sheriff's Department.

Sheriff Daniels greets the Council and thanks them for this opportunity, saying this is a win-win in Government regionalization. Which is something he is big on. He mentions that when he and Manager Harvey spoke about this, they had already worked with our officers before. "They support us, and we support them". They look at this as a cultural enhancement oversight leadership for the Town. He's brought in two Sergeants from the Sheriff's Office. His expectation is they will work with the City Manager and the Council. "They'll be your officers, your identity, your brand". They just want to enhance that for the Town. The return they look at on this is to help the Sheriff's Office in the rural areas that area around proper Huachuca City. So, if the Sheriff's Office has a delay for like in Whetstone, to help with that. He tells the Council that they have a Regional Dispatch that is put together. A Regional Swat team, that he knows Huachuca City doesn't partake of. He tells them if they want to add one of their members to that, it enhances the City's and officers' abilities, skills, and talents. They also have a Regional Critical Incident Response Team, which goes into law next year. They started it two years ago and they aim to have a member from each police department as well as the Sheriff's Office to investigate critical events with/involving multiple agencies. So, they want to bring an Officer and get her trained and put on that team too. These just enhance your ability and build up your reputation on both sides. His other Sergeant will be doing the oversight daily. This is a community outreach unit. He tells the Council that they'll see a lot of community outreach, both from the city and the County areas. He wishes Chief Thies well and complements him, telling the Council he has been a great partner to work with but tells them this can be a way to reach the next level. He's spoken to Manager Harvey and he and Chief Thies have put together a MOU. This is a win-win for both Governments. The two Sergeants coming are knowledgeable about the entirety of the Sheriff's Office purview, from support staff, Patrolling, Detention, and all the in between. They want the Town to be able to say in a month to a year from now when they go to hire someone, or whatever the Town decides, that you're better now than when we started. He tells the Council that he will be meeting with the Town's officers on Saturday at 5 o'clock with welcome packets. Just as a way to show them "Who are we. Who are we and we'd like to see you join us". He tells the Council that they're going to be having the Town's officers doing new things and if there's anything the Council doesn't like to please let him know. Council had no questions.

Mayor Wallace comments that he's looking forward to this as an educational opportunity for the Town's officers and the Sheriffs. He also brings up the Sheriff's Office larger resources. He mentions that the Sergeants coming might already have some history with the Town.

Sheriff Daniels comments that one of them actually started their career here. In terms of resources the Sergeants coming represent the entirety of the Sheriff's Office, employees and volunteers, equaling over two hundred.

Mayor Wallace sums it up as we're getting somebody with an understanding of the Town with the experience of the Sheriff's Office. Which is kind of a good thing for us and he's looking forward to it.

**Motion:** Accept James Thies's resignation as Police Chief and to approve the MOU with the Cochise County Sheriff's Office, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Motion passed unanimously.

## **E.2 Discussion and/or Action [Cory McKendrick]: Mr. McKendrick of Moreton Capital Markets LLC will present potential investment options for the Town.**

**Motion:** Mr. McKendrick of Moreton Capital Markets LLC will present potential investment options for the Town, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Cynthia Butterworth.

Mr. McKendrick greets the Council and thanks Manager Harvey for getting this all set up. He introduces himself and the company he works for, explaining the areas they work in/with. They are a member of FINRA Financial Industry Regulatory Authority as well as the SIPC and all the important investment regulatory bodies to be legal to operate for investment protection and to be doing things compliantly. He tells the Council that one thing about investments, especially for local Governments, there are two strains of thought. One being a money manager, the other being a broker dealer. The money manager typically has contracts that are time locked, typically charges a fee to manager your funds but then they discretion of those funds and manage them as they see fit. With a broker, they don't have any fees or time locked contracts. He thinks this model works well for local governments. Their company is not a bank or banking service. They simply provide broker investment opportunity for the best need of their clinics. There's nothing Moreton Capital Markets (MCM) is trying to sale specifically. If there's something a clinic is looking for that's available, they want to go and get that opportunity for them. He'd estimate that about 98% of their business is with local governments and public entities. So, they specialize in working with public dollars. The other 2% is with corporations. They do utilize third party custody. He explains how they do it and that this is a safekeeping policy. He explains that he is part of a three-person team, who combined have a total of over forty (40) years' experience in fixed income and investing. They are registered in the state of Arizona, and they make sure that they are providing recommendations that are Arizona State Statute approved. He explains to the Council that as brokers there are no contracts, they can stop and start investing with them whenever they wish. There is no Annual Fee to work with them. The investment account is a self-directed account, and they would be working in a consultant role to provide ideas and opportunities. They get paid on a transaction basis. Which means that the issuer of whatever investment opportunity it is will issue a selling concession and pay that to MCM

for recommending that investment to their clinics. There are only a small handful of things a local government can invest in, due to the safety of the Principle and the Taxpayer dollars that could be invested. He explains what these options are focusing mostly on Brokered CD's, U.S Treasury Securities, and Money Market Funds. He tells the Council the differences between a bank CD and a Brokered CD, how they work to earn a profit, and the insurances that protect this type of investment. He explains that they can stagger maturity dates to help provide security for their clinics. CD's can be more flexible with their maturity dates then Treasury Bills, which mature every four (4) weeks.

Next, Mr. McKendrick asks the Council to consider what do they need as liquid versus a long-term type of investment. He shows them a chart with the rates going back to 2017 to demonstrate how much they can go up and down. He tells the Council that typically LGIP's and Money Markets move with what the Federal Government does with interest rates. Currently they haven't changed anything, but he doesn't know what could be coming so he advises the Council to think about whether they want to get something locked in now with the current rates. He continues his presentation saying that their company thinks of itself as a small or middle market firm. They've found great success working with small or middle market entities, not your Tucson or Phoenix's, but smaller entities that they want to provide the same opportunities to that the bigger places get. They take pride in being available. He then explained in more detail how they get paid in this process.

Mayor Wallace thanks Mr. McKendrick and says he has no questions. He tells him that when they do reach a decision it will come down to what type of month-to-month liquidity the Town needs and that this month-to-month liquidity is going to drive what type of investment they chose. Whether it's the ones he had went through or another option. Mayor Wallace comments that they are going to have to do some analysis on the Town's side with our accountant, to figure out how the cash flow has impacted on spending and if we could have used some additional liquidity from month-to-month to shave that out. Then we can really decide if we really want to do the month-to-month thing or the one month, three-month, six-month, nine-month type of maturation on these types of things. He thanks Mr. McKendrick once again for his briefing. He comments on the "double edged sword" that is the Feds possibly raising rates and how he's fully tracking that.

The Council had no questions.

Councilmember Ferro commented that they need to do some analysis on what level of long-term investment stability versus short term liquidity is needed, because of course short-term liquidity comes at the cost of earning money with our money. Saying "We just need to make some decisions internally before we chose an option".

Mayor Wallace comments that Councilmember Ferro is right and on that thread there's no separate pully. Since we can split and invest this however much for our short-term liquidity. It's really about what is the best thing we need to do with our money. We know from listening to the Town's monthly financial statements that it has not been going in the right direction. So that's something we need to fix.

The Mayor and Council thanked Mr. McKendrick for his time and presentation.

### **E.3 Discussion and/or Action [Suzanne Harvey]: Approval of a contract with Ruben A. Villa & Associates. LLC, for Municipal Financial Consultant services.**



**Motion:** Approval of a contract with Ruben A. Villa & Associates. LLC, for Municipal Financial Consultant services, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Manager Harvey comments to the Council that this has been in the works for a while, as they all know. The Town has not replaced its full-time finance person with another full-time finance person. Rubin did a great job with our budget. He presented a proposal with two options; the contract is based on the option that Manager Harvey believes is best for the Town. It is a biweekly retainer fee with unlimited hours. The other option was a little bit less for the retainer, but then we had an hourly cost after a certain number of hours. Manager Harvey comments that she knows there is a lot of work that she knows they need to do to get some processes and procedures in place and for at least this first year or two we need to have unlimited hours. She tells the Council that they have it in the budget, since they did not hire a full-time person. They had essentially budgeted \$65,000 for a Finance Clerk; we are only going to be spending \$16,000 since we hired someone part-time. This leaves us with \$49,500 available. Altogether for this fiscal year, being already almost halfway through it, is going to cost us \$44,625. In this fiscal year there's no worry at all but for next fiscal year we'd need to budget for it. She tells the Council that they did add \$15,000 to the Professional Services Contract budget this year because they anticipated at least contracting out for the budget, so there is some extra cushion money there if we need it and it helps us to be more primed to be in the right position for next year when we do the budget. Manager Harvey tells the Council that to her Mr. Via's services have already proven to be invaluable. We've called him many times and he understands Caselle better than anyone she's ever worked with here. He knows how to pull the information to get an answer, He knows how to straighten out things in Caselle that aren't working right, and both Spencer and Brandye have really relied on his expertise.

Councilmember Ferro comments about how they have had to authorize overtime pay for him before so clearly, we're working this guy a lot.

Mayor Wallace commented that just from a Caselle knowledge perspective, with that being our main business system when it comes to all the financials, and if we don't know how to use it that's a problem. He has already identified for staff different trainings available for Caselle. So, it's already kind of paying off to educate our own staff on Caselle because frankly through the transitions and other staff we've had here nothing has been written down or documented. Like what Councilmember Ferro said, it makes the most sense from a budgetary standpoint to go with the option of unlimited hours. Then we don't have to guess how many hours we've used or have to pay him extra for. Consistency perspective we know how much it will cost; we know the numbers. It becomes an expected expenditure. Mayor Wallace ends saying he has no problems with option one, the option with unlimited hours.

**Motion:** Approve the contract with Ruben A Villa & Associates. LLC, for Municipal Financial Consultant services using option one for unlimited hours, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Motion passed unanimously.

#### **E.4 Discussion and/or Action [Suzanne Harvey]: Approval of a contract renewal with Southwest Building Inspection Service, Inc., for building and code enforcement services.**

**Motion:** Approval of a contract renewal with Southwest Building Inspection Service, Inc., for building and code enforcement services, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Mayor Wallace tells the Council that he would like to table this agenda item. He is not ready to renew this contract yet. He has read through the contract and found a lot of things he didn't like in it. It is very unclear. There is a statement in there that says that someone reports to no one. Which we know doesn't happen. He would like more time to go back to the original agreement from 2015 and make sure it actually fits our needs and that we have a clear line up of what services Doctor Johnson and his team are providing the Town. Mayor Wallace mentions here that he means absolutely no disrespect, but he knows that there are things done for the Town that always aren't documented and he's really trying to take a hard look at all of our contracts. He's making sure that the Town and the Taxpayers are getting what they're paying for. And that if we're getting more than we're paying for, that we're able to clearly articulate that, to say this is what we're getting with this money. So, he believes we need more time to really take a good look at this and get all the services and features lined up from Southwest Building Inspection Services because that's going to drive our price. We really need to identify what services the town needs, are there services that we could potentially enter into an IGA with the County for and that doesn't cost the Town. So, there are other options we might want to look at. Also, to see what we can leverage IGA's for at a low cost or no cost as well.

Councilmember Ferro asked if we have a published job description for this contract. Saying that this should outline everything the Mayor is talking about.

Mayor Wallace answers that no there isn't one and there are a lot of job descriptions that don't exist, but there are also things specifically that by law or Town Code that say this person will be doing this. So, if you want a job description, our Town Code is going to be the best description that we have that's saying who's meant to be doing what.

Councilmember Trate asks that once they identify what the Town needs that they put it out for bid. She believes that they should.

Mayor Wallace agrees that they can put it out for bid and see what comes back. But tells the council that they don't know what they need until they get to that point.

Manager Harvey reminds Mayor Wallace this will be a direct staff motion and asks if they will want the staff to get information together and have a work session?

Mayor Wallace answers yes about the work session. He then asks Doctor Johnson when the actual drop date for the contract is?

Doctor Johnson answers the first part of February, by the 2<sup>nd</sup> or 3<sup>rd</sup>.

Mayor Wallace comments that they'll have to have a work session in early January. This should give a couple of months for staff to get all the information together and get everything lined out. We'll have the work session so we can talk about it and if we have to do a short-term extension just to maintain those services instead of going out to bid, that is an option. He just wants to make sure the Town will not go without these services but that the Council has time to really evaluate what the Town needs.

**Motion:** Move forward with setting up a work session at the beginning of 2024 January, so that we can identify our actual needs based on our Town Code for Building and Code Enforcement Services for the Town; to include the potential of engaging with other government agencies for

maybe a lower cost or no cost service. He respectfully requests that Doctor Johnson and Southwest Building Services to line out everything that they are doing for the Town, including the things that may not be in the contract, **Action:** Postpone Approval and Direct Staff , **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.  
Motion passed unanimously.

**E.5 Discussion and/or Action [Suzanne Harvey]: Approval of a contract renewal with Waste Management of Arizona, Inc., for the Town's trash services.**

**Motion:** Approval of a contract renewal with Waste Management of Arizona, Inc., for the Town's trash services, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Mayor Wallace clarified with Manager Harvey that this is just a formality as they have gone over this item at previous meetings and have read through the contract already.  
Manager Harvey answers yes and tells the Council that there have been some minor changes made to the contract but nothing that impacted on the cost or services provided. It only affects staff. Both our attorney and their have gone over it since the changes and again it won't affect the rates or services.  
Council had no questions.

**Motion:** Approval of a contract renewal with Waste Management of Arizona, Inc., for the Town's trash services, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.  
Motion passed unanimously.

**E.6 Discussion and/or Action [Sergeant Berry]: Approval of road closures for the Town's annual Christmas Parade.**

**Motion:** Approval of road closures for the Town's annual Christmas Parade, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Sergeant Berry greets the Council and tells them that for the annual Christmas Parade there will be four (4) road closures, all the same as previous years. This should cause little to no impact to movement on highway 90, just a possibility of some slight delays into residential areas.  
Mayor Wallace comments that every year that they do this the police department is really go at juggling cones and traffic. And that every year that they've been doing this route he hasn't seen any major impacts, or really any impacts to traffic.  
Council had no questions.

**Motion:** Approve the road closures for the Town's annual Christmas Parade, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.  
Motion passed unanimously.

**E.7 Discussion and/or Action [Suzanne Harvey]: Approval to rent a Caterpillar 613C Scraper in the amount of \$9168.85 including freight for a total of four weeks from Empire Cat.**

**Motion:** Approval to rent a Caterpillar 613C Scraper in the amount of \$9168.85 including freight for a total of four weeks from Empire Cat, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Mayor Wallace explains that this is actually a post approval do to the emergency clause, that the Town's scraper was literally coming apart.

Jim Halterman presents to the Council some photos of the damaged machinery and explains that this just comes with age. He explains to the Council how they would have to go about repairing this machine and tells them there's at least 50 hours of repair time estimated but that might be longer. They looked around and only found two places that have scrapers to rent, and this was the best option. He explains that the Town's packer is down hard right now, but all of those repairs are under warranty. They need this because there is no back up. He has a good crew between the landfill and public works that are working to keep things clean and running, but they need this.

Manager Harvey comments here that it really is a great price.

Jim Halterman explain that the transportation for the machine is included in the contract already, all of that is settled. Now it's just the cost of the repairs and they haven't gotten an estimate yet.

Mayor Wallace asks if he had to make a guess at the cost for the repairs what would Mr. Halterman guess?

Mr. Halterman answers that he has no clue.

Councilmember Ferro commented that "you know that when they pull that part, they'll find more stuff wrong; that's just wear and tear".

Mayor Wallace commented that yeah they'll find all sorts to want to charge for.

Councilmember Cardella asked is the rented scraper was on site?

Mr. Halterman answered yes that they've had it since Wednesday morning.

Mayor Wallace asks about trying to find out about the repair cost.

Manager Harvey assures him that they will have a definite by December.

Mr. Halterman tells the Council that he can call tomorrow and try to get a 'ballpark' of what they're looking at.

Mayor Wallace expressed that he want to try and get ahead of this expense instead of having to what for Decembers meeting to start talking about it.

Manager Harvey reminds him that as long as it's under \$25,000 she can handle it before needing to bring it to Council.

Councilmember ferro again expresses concern that they'll 'find' problems to fix. He asks if the machine has any leaks.

Mr. Halterman answers no.

Mayor Wallace reminds the Council that this is for the approval of the rental.

Council had no questions.

**Motion:** retroactively approve the rental of a Caterpillar 613C Scraper in the amount of \$9168.85  
**Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.  
Motion passed unanimously.

## F. Reports of Current Events by Council

**Councilmember Trate** participated in the Town wide Yard Sale. It was bad. They had a total of six (6) people and made 0.50 cent. She won't do it again. She doesn't think it was advertised enough on Facebook to all the places that do yard sales. She's talked to Manager Harvey about it. If you hadn't checked the Town's website, you wouldn't have known there was a Town wide Yard Sale or Arts and Crafts Show going on.

**Councilmember Butterworth** tells the Council that they had an SVMPO meeting in October and the next won't be until February, she hopes that by then they will have started the highway 90 project and that they might have some plans together for the Skyline Drive Project. She participated as a Councilmember in the Creepy Candy Crawl and the inside looked fantastic. She wants to thank the staff. They had a lot of people come through and the kids seemed to enjoy it. The food distribution is next Friday, she encourages anyone who wants to come out and help to be there at 7am. Warning that it's going to be cold and not to wear open toed shoes. It takes about two (2) hours, from 7am to 8am they get the food ready to go and at 8 am they start giving it out. The Community Garden continues to work with students from the Huachuca City School Garden Club every Tuesday afternoon. They are teaching them to garden successfully and partnering with the U of A co-operative extension to teach them how to prepare fresh fruits and vegetables to eat. You can also check out the Community Garden on their Facebook page. They also participated in the Creepy Candy Crawl with the Haunted Outing, and they had lots of traffic with it, though she didn't get to go through it. They are prepping the garden beds for winter planting and soldiers from Fort Huachuca have and continue to do awesome work. They are helping with the garden every Sunday.

**Councilmember Cardella** went to the Creepy Candy Crawl trick or treat, and her kids had a great time. It was really well done.

**Mayor Pro Tem Hirshberg** went to the Creepy Candy Crawl and she thought it was amazing. There was lots of decoration inside and it was really beautiful, and we had quite a few people outside as well. She got to talk to several residents and some of the businesses and it was really good.

**Mayor Wallace** comments that the Creepy Candy Crawl was good. He likes that it's a very safe place for the kids to go. They had great support from the police department, Fry Fire was there, and Town staff. All in all, it was a great success and once again a very good event. This weekend is Veterans Day, he asks that we keep that in mind and mentions that Sierra Vista has their Veteran's Day Parade on Saturday at 9am. He will be going to the ceremony in the park to represent the Town. Next, he mentions all the upcoming events for the Town and how you can find information about them. The Thanksgiving meal will be on the 22<sup>nd</sup> from 12pm- 2pm or until the food runs out at the Lions Club. This is thanks to our partnership with the Lions Club. He mentions that the next expenditures meeting is coming up on Friday and the next Mayor and Managers meeting is next Thursday in Tombstone, which he will attend on behalf of the Town. He ends by reminding everyone that it's getting to be that time of year again, lots of holiday events, lots of traffic. He asks that we make sure to keep our eyes on the road and he says another big thank you to the police department for helping out the school with traffic right now.

## **G. Adjournment**

**Motion:** To Adjourn, **Action:** Adjourn, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Motion passed unanimously.

Approved by Mayor Johann R. Wallace on December 14th, 2023.

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Mr. Johann R. Wallace  
Mayor

Attest: \_\_\_\_\_  
Ms. Brandye Thorpe,  
Town Clerk

Seal:

**Certification**

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on November 9, 2023. I further certify that the meeting was duly called and a quorum was present.

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Ms. Brandye Thorpe,  
Town Clerk

## Report Criteria:

Detail report.  
Invoices with totals above \$0.00 included.  
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
<b>Aaron Parr</b>							
1022	Aaron Parr	110323	Return Check Fee	11/03/2023	12.00	12.00	10-43-122
1022	Aaron Parr	110323	Jail services for court	11/03/2023	140.00	140.00	10-45-250
Total Aaron Parr:					152.00	152.00	
<b>AMRRP WC</b>							
10451	AMRRP WC	40000914-120	AZ Commercial Package/Excess	12/04/2023	22,505.00	22,505.00	10-43-280
Total AMRRP WC:					22,505.00	22,505.00	
<b>Arizona Business Equipment</b>							
10455	Arizona Business Equipment	AR31523	Copy Machine Usage/Admin	08/01/2023	410.98	410.98	10-43-300
10455	Arizona Business Equipment	AR33922	Copy Machine Usage/Admin	12/01/2023	391.02	391.02	10-43-300
10455	Arizona Business Equipment	AR31523	Copy Machine Usage/Police Dept	08/01/2023	43.00	43.00	10-51-295
10455	Arizona Business Equipment	AR33922	Copy Machine Usage/Police Dept	12/01/2023	37.46	37.46	10-51-295
10455	Arizona Business Equipment	AR31523	Copy Machine Usage/Library	08/01/2023	37.41	37.41	10-62-300
10455	Arizona Business Equipment	AR33922	Copy Machine Usage/Library	12/01/2023	59.80	59.80	10-62-300
Total Arizona Business Equipment:					979.67	979.67	
<b>Arizona Law Enforcement Radar Technology</b>							
1084	Arizona Law Enforcement Radar T	23-1139	replacement antena cable	09/21/2023	77.00	.00	10-51-620
1084	Arizona Law Enforcement Radar T	23-1139	Radar Certification	09/21/2023	605.00	.00	10-51-620
1084	Arizona Law Enforcement Radar T	23-1139	minor repair of meter	09/21/2023	5.36	.00	10-51-620
1084	Arizona Law Enforcement Radar T	23-1139	repair, certification and mainten	09/21/2023	67.50	.00	10-51-620
1084	Arizona Law Enforcement Radar T	23-1139	replacement tuning forks	09/21/2023	52.06	.00	10-51-620
1084	Arizona Law Enforcement Radar T	23-1139	shipping, handling & tax	09/21/2023	47.99	.00	10-51-620
1084	Arizona Law Enforcement Radar T	23-1139	annual safety and function test	09/21/2023	90.00	.00	10-51-620
Total Arizona Law Enforcement Radar Technology:					944.91	.00	
<b>Arrowhead Forensics</b>							
10318	Arrowhead Forensics	164517	forensic blood kits	11/15/2023	193.10	193.10	10-51-460
Total Arrowhead Forensics:					193.10	193.10	
<b>AT&amp;T</b>							
1398	AT&T	110423	Library Landline Long Distance	11/04/2023	43.30	43.30	10-62-340
Total AT&T:					43.30	43.30	
<b>AZ Department of Corrections</b>							
1315	AZ Department of Corrections	D17228220231	Inmate Labor- AD	11/30/2023	26.43	26.43	10-43-366
1315	AZ Department of Corrections	D17228220231	Inmate Mileage- AD	12/04/2023	53.67	.00	10-43-366
1315	AZ Department of Corrections	D17229520230	Inmate Labor- AD	08/18/2023	32.25	32.25	10-43-366
1315	AZ Department of Corrections	D17235720231	Inmate Labor- AD	11/16/2023	28.13	28.13	10-43-366
1315	AZ Department of Corrections	D17235720231	Inmate Mileage- AD	11/15/2023	53.66	53.66	10-43-366
1315	AZ Department of Corrections	D17454520231	Inmate Labor- AD	10/31/2023	23.14	23.14	10-43-366
1315	AZ Department of Corrections	D17228220231	Inmate Labor- PD	11/30/2023	2.93	2.93	10-51-366
1315	AZ Department of Corrections	D17228220231	Inmate Mileage- PD	12/04/2023	5.96	.00	10-51-366
1315	AZ Department of Corrections	D17229520230	Inmate Labor- PD	08/18/2023	3.58	3.58	10-51-366

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
1315	AZ Department of Corrections	D17235720231	Inmate Labor- PD	11/16/2023	3.13	3.13	10-51-366
1315	AZ Department of Corrections	D17235720231	Inmate Mileage- PD	11/15/2023	5.96	5.96	10-51-366
1315	AZ Department of Corrections	D17454520231	Inmate Labor- PD	10/31/2023	2.57	2.57	10-51-366
1315	AZ Department of Corrections	D17228220231	Inmate Labor- PW	11/30/2023	11.75	11.75	10-57-366
1315	AZ Department of Corrections	D17228220231	Inmate Mileage- PW	12/04/2023	23.86	.00	10-57-366
1315	AZ Department of Corrections	D17229520230	Inmate Labor- PW	08/18/2023	10.75	10.75	10-57-366
1315	AZ Department of Corrections	D17235720231	Inmate Labor- PW	11/16/2023	12.50	12.50	10-57-366
1315	AZ Department of Corrections	D17235720231	Inmate Mileage- PW	11/15/2023	23.85	23.85	10-57-366
1315	AZ Department of Corrections	D17454520231	Inmate Labor- PW	10/31/2023	7.72	7.72	10-57-366
1315	AZ Department of Corrections	D17228220231	Inmate Labor- LB	11/30/2023	29.38	29.38	10-62-366
1315	AZ Department of Corrections	D17228220231	Inmate Mileage- LB	12/04/2023	59.63	.00	10-62-366
1315	AZ Department of Corrections	D17235720231	Inmate Labor- LB	11/16/2023	31.24	31.24	10-62-366
1315	AZ Department of Corrections	D17235720231	Inmate Mileage- LB	11/15/2023	59.63	59.63	10-62-366
1315	AZ Department of Corrections	D17454520231	Inmate Labor- LB	10/31/2023	25.70	25.70	10-62-366
1315	AZ Department of Corrections	D17228220231	Inmate Labor- Water	11/30/2023	52.88	52.88	51-40-366
1315	AZ Department of Corrections	D17228220231	Inmate Mileage- Water	12/04/2023	107.33	.00	51-40-366
1315	AZ Department of Corrections	D17229520230	Inmate Labor- Water	08/18/2023	48.38	48.38	51-40-366
1315	AZ Department of Corrections	D17235720231	Inmate Labor- Water	11/16/2023	56.25	56.25	51-40-366
1315	AZ Department of Corrections	D17235720231	Inmate Mileage- Water	11/15/2023	107.34	107.34	51-40-366
1315	AZ Department of Corrections	D17454520231	Inmate Labor- Water	10/31/2023	34.72	34.72	51-40-366
1315	AZ Department of Corrections	D17228220231	Inmate Labor- Sewer	11/30/2023	52.88	52.88	52-40-366
1315	AZ Department of Corrections	D17228220231	Inmate Mileage- Sewer	12/04/2023	107.33	.00	52-40-366
1315	AZ Department of Corrections	D17229520230	Inmate Labor- Sewer	08/18/2023	48.38	48.38	52-40-366
1315	AZ Department of Corrections	D17235720231	Inmate Labor- Sewer	11/16/2023	56.25	56.25	52-40-366
1315	AZ Department of Corrections	D17235720231	Inmate Mileage- Sewer	11/15/2023	107.34	107.34	52-40-366
1315	AZ Department of Corrections	D17454520231	Inmate Labor- Sewer	10/31/2023	34.72	34.72	52-40-366
1315	AZ Department of Corrections	D17228220231	Inmate Labor- LF	11/30/2023	58.75	58.75	55-40-366
1315	AZ Department of Corrections	D17228220231	Inmate Mileage- LF	12/04/2023	119.26	.00	55-40-366
1315	AZ Department of Corrections	D17229520230	Inmate Labor- LF	08/18/2023	71.66	71.66	55-40-366
1315	AZ Department of Corrections	D17235720231	Inmate Labor- LF	11/16/2023	62.50	62.50	55-40-366
1315	AZ Department of Corrections	D17235720231	Inmate Mileage- LF	11/15/2023	119.26	119.26	55-40-366
1315	AZ Department of Corrections	D17454520231	Inmate Labor- LF	10/31/2023	51.43	51.43	55-40-366
Total AZ Department of Corrections:					1,834.08	1,357.04	
<b>AZ Department of Environmental Quality</b>							
10472	AZ Department of Environmental	0000395324X	SWM Solid Waste Mangement Fe	10/26/2023	600.00	600.00	55-40-516
10472	AZ Department of Environmental	0000397201X	LNF Landfill	12/01/2023	2,340.50	2,340.50	55-40-516
Total AZ Department of Environmental Quality:					2,940.50	2,940.50	
<b>AZ Dept of Economic Security</b>							
1266	AZ Dept of Economic Security	111323	quarter tax due	11/13/2023	139.80	139.80	10-22410
Total AZ Dept of Economic Security:					139.80	139.80	
<b>AZ Dept of Public Safety</b>							
1268	AZ Dept of Public Safety	568	Monthly Conversion October 2023	11/14/2023	40.00	40.00	20-40-200
1268	AZ Dept of Public Safety	576	Monthly Conversion November 20	12/07/2023	16.00	16.00	20-40-200
Total AZ Dept of Public Safety:					56.00	56.00	
<b>Az State Treasurer</b>							
1274	Az State Treasurer	569	monthly conversions	11/14/2023	7,177.80	7,177.80	20-40-200
1274	Az State Treasurer	577	monthly conversions	12/07/2023	4,432.27	4,432.27	20-40-200



Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
Total Az State Treasurer:					11,610.07	11,610.07	
<b>Barnett's Towing L.L.C.</b>							
1495	Barnett's Towing L.L.C.	476144	DR 230928-08 2001 whi Dodge R	09/28/2023	131.25	.00	10-51-505
Total Barnett's Towing L.L.C.:					131.25	.00	
<b>Benjamin Supply</b>							
1543	Benjamin Supply	6137278-00	Repair toilets at HCPD and Activit	11/07/2023	79.33	79.33	10-57-500
Total Benjamin Supply:					79.33	79.33	
<b>Caselle, Inc</b>							
1745	Caselle, Inc	128261	contract support 12/01/23-12/31/2	11/01/2023	804.00	804.00	10-43-480
1745	Caselle, Inc	128967	Contract Support and Maintinence	12/01/2023	804.00	804.00	10-43-480
Total Caselle, Inc:					1,608.00	1,608.00	
<b>CDW Government</b>							
1553	CDW Government	NC95348	Renewal of our Office Software (	11/16/2023	9,841.52	9,841.52	10-48-210
1553	CDW Government	MX46852	New Laptop for Public Works/Wat	11/07/2023	1,643.67	1,643.67	10-48-450
Total CDW Government:					11,485.19	11,485.19	
<b>CenturyLink</b>							
10348	CenturyLink	112023	Town Hall Phone Service	11/20/2023	321.80	321.80	10-43-271
10348	CenturyLink	112023	Police Department Phone Service	11/20/2023	170.51	170.51	10-51-271
10348	CenturyLink	112023	Public Works Fax	11/20/2023	67.75	67.75	10-57-340
10348	CenturyLink	112023	Library Phone Service	11/20/2023	88.32	88.32	10-62-271
Total CenturyLink:					648.38	648.38	
<b>Chosin Firearms LLC</b>							
10413	Chosin Firearms LLC	112723	returned check fee	11/27/2023	20.00	20.00	10-43-122
10413	Chosin Firearms LLC	12232	Sight sets for duty weapons/Holos	11/15/2023	1,608.48	1,608.48	10-51-850
Total Chosin Firearms LLC:					1,628.48	1,628.48	
<b>Cintas Corporation No. 445</b>							
10067	Cintas Corporation No. 445	4167287386	Uniforms- Water	09/11/2023	26.30	26.30	51-40-110
10067	Cintas Corporation No. 445	4168002722	Uniforms- Water	09/18/2023	26.30	26.30	51-40-110
10067	Cintas Corporation No. 445	4168686916	Uniforms- Water	09/25/2023	26.30	26.30	51-40-110
10067	Cintas Corporation No. 445	4169409078	Uniforms- Water	10/02/2023	26.30	26.30	51-40-110
10067	Cintas Corporation No. 445	4172945224	Uniforms- Water	11/06/2023	26.30	26.30	51-40-110
10067	Cintas Corporation No. 445	4173667529	Uniforms- Water	11/13/2023	26.30	26.30	51-40-110
10067	Cintas Corporation No. 445	4174505642	Uniforms- Water	11/20/2023	26.30	26.30	51-40-110
10067	Cintas Corporation No. 445	4175100429	Uniforms- Water	11/27/2023	26.30	26.30	51-40-110
10067	Cintas Corporation No. 445	4175835614	Uniforms- Water	12/04/2023	26.30	26.30	51-40-110
10067	Cintas Corporation No. 445	4176537851	Uniforms- Water	12/11/2023	26.30	26.30	51-40-110
10067	Cintas Corporation No. 445	4167287386	Uniforms- Sewer	09/11/2023	26.30	26.30	52-40-110
10067	Cintas Corporation No. 445	4168002722	Uniforms- Sewer	09/18/2023	26.30	26.30	52-40-110
10067	Cintas Corporation No. 445	4168686916	Uniforms- Sewer	09/25/2023	26.30	26.30	52-40-110
10067	Cintas Corporation No. 445	4169409078	Uniforms- Sewer	10/02/2023	26.30	26.30	52-40-110
10067	Cintas Corporation No. 445	4172945224	Uniforms- Sewer	11/06/2023	26.30	26.30	52-40-110
10067	Cintas Corporation No. 445	4173667529	Uniforms- Sewer	11/13/2023	26.30	26.30	52-40-110
10067	Cintas Corporation No. 445	4174505642	Uniforms- Sewer	11/20/2023	26.30	26.30	52-40-110

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
10067	Cintas Corporation No. 445	4175100429	Uniforms- Sewer	11/27/2023	26.30	26.30	52-40-110
10067	Cintas Corporation No. 445	4175835614	Uniforms- Sewer	12/04/2023	26.30	26.30	52-40-110
10067	Cintas Corporation No. 445	4176537851	Uniforms- Sewer	12/11/2023	26.30	26.30	52-40-110
10067	Cintas Corporation No. 445	4167287384	Landfill Uniforms	09/11/2023	102.25	102.25	55-40-110
10067	Cintas Corporation No. 445	4167287386	Uniforms- PW	09/11/2023	5.84	5.84	55-40-110
10067	Cintas Corporation No. 445	4167287435	Landfill Uniforms	09/11/2023	174.30	174.30	55-40-110
10067	Cintas Corporation No. 445	4168002560	Landfill Uniforms	09/18/2023	38.05	38.05	55-40-110
10067	Cintas Corporation No. 445	4168002663	Landfill Uniforms	09/18/2023	161.73	161.73	55-40-110
10067	Cintas Corporation No. 445	4168002722	Uniforms- PW	09/18/2023	5.84	5.84	55-40-110
10067	Cintas Corporation No. 445	4168686881	Landfill Uniforms	09/25/2023	174.30	174.30	55-40-110
10067	Cintas Corporation No. 445	4168686916	Uniforms- PW	09/25/2023	5.84	5.84	55-40-110
10067	Cintas Corporation No. 445	4168686953	Landfill Uniforms	09/25/2023	38.05	38.05	55-40-110
10067	Cintas Corporation No. 445	4169409063	Landfill Uniforms	10/02/2023	38.05	38.05	55-40-110
10067	Cintas Corporation No. 445	4169409078	Uniforms- PW	10/02/2023	5.84	5.84	55-40-110
10067	Cintas Corporation No. 445	4169409086	Landfill Uniforms	10/02/2023	161.73	161.73	55-40-110
10067	Cintas Corporation No. 445	4172945224	Uniforms- PW	11/06/2023	5.84	5.84	55-40-110
10067	Cintas Corporation No. 445	4172945226	Landfill Uniforms	11/06/2023	174.30	174.30	55-40-110
10067	Cintas Corporation No. 445	4172945273	Landfill Uniforms	11/06/2023	43.39	43.39	55-40-110
10067	Cintas Corporation No. 445	4173667529	Uniforms- PW	11/13/2023	5.84	5.84	55-40-110
10067	Cintas Corporation No. 445	4173667564	Landfill Uniforms	11/13/2023	43.39	43.39	55-40-110
10067	Cintas Corporation No. 445	4173667652	Landfill Uniforms	11/13/2023	161.73	161.73	55-40-110
10067	Cintas Corporation No. 445	4174505538	Landfill Uniforms	11/20/2023	43.39	43.39	55-40-110
10067	Cintas Corporation No. 445	4174505642	Uniforms- PW	11/20/2023	5.84	5.84	55-40-110
10067	Cintas Corporation No. 445	4174505654	Landfill Uniforms	11/20/2023	174.30	174.30	55-40-110
10067	Cintas Corporation No. 445	4175100419	Landfill Uniforms	11/27/2023	43.39	43.39	55-40-110
10067	Cintas Corporation No. 445	4175100421	Landfill Uniforms	11/27/2023	161.73	161.73	55-40-110
10067	Cintas Corporation No. 445	4175100429	Uniforms- PW	11/27/2023	5.84	5.84	55-40-110
10067	Cintas Corporation No. 445	4175835574	Landfill Uniforms	12/04/2023	43.39	43.39	55-40-110
10067	Cintas Corporation No. 445	4175835614	Uniforms- PW	12/04/2023	5.84	5.84	55-40-110
10067	Cintas Corporation No. 445	4175835618	Landfill Uniforms	12/04/2023	174.30	174.30	55-40-110
10067	Cintas Corporation No. 445	4176537851	Uniforms- PW	12/11/2023	5.84	5.84	55-40-110
10067	Cintas Corporation No. 445	4176537918	Landfill Uniforms	12/11/2023	43.39	43.39	55-40-110
10067	Cintas Corporation No. 445	4176573895	Landfill Uniforms	12/11/2023	161.73	161.73	55-40-110
Total Cintas Corporation No. 445:					2,741.29	2,741.29	
<b>City of Sierra Vista</b>							
1702	City of Sierra Vista	4691	seat belt repair on HC15's Tahoe	11/28/2023	732.83	.00	10-51-470
1702	City of Sierra Vista	8	Cross Walk Light at Hwy 90	11/11/2023	196.00	196.00	23-40-610
Total City of Sierra Vista:					928.83	196.00	
<b>Cochise County Sheriff's Dept</b>							
1861	Cochise County Sheriff's Dept	110623	REFHUAPD072022	11/06/2023	636.12	636.12	10-45-810
Total Cochise County Sheriff's Dept:					636.12	636.12	
<b>Cochise County Treasurer</b>							
1867	Cochise County Treasurer	567	Monthly Conversion October 2023	11/14/2023	38.93	38.93	20-40-200
1867	Cochise County Treasurer	575	Monthly Conversion November 20	12/07/2023	32.60	32.60	20-40-200
Total Cochise County Treasurer:					71.53	71.53	
<b>Danny Escalante</b>							
10724	Danny Escalante	112923	Water Refund	11/29/2023	75.00	75.00	51-21350
10724	Danny Escalante	112923	Sewer Refund	11/29/2023	25.00	25.00	52-21350

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
Total Danny Escalante:					100.00	100.00	
<b>DE Lage Landen Financial Services</b>							
10476	DE Lage Landen Financial Serv	81430024	Copier Lease - Town Hall	11/25/2023	167.60	167.60	10-43-840
10476	DE Lage Landen Financial Serv	81430024	Copier Lease- Police	11/25/2023	67.87	67.87	10-51-705
10476	DE Lage Landen Financial Serv	81430024	Copier Lease- Library	11/25/2023	67.87	67.87	10-62-705
Total DE Lage Landen Financial Services:					303.34	303.34	
<b>Decarol Williams</b>							
10687	Decarol Williams	100223	Return Check Fee	10/02/2023	28.00	28.00	10-43-122
Total Decarol Williams:					28.00	28.00	
<b>Delene Betz</b>							
10720	Delene Betz	111523	Utility Refund	11/15/2023	152.08	152.08	54-40-360
Total Delene Betz:					152.08	152.08	
<b>Elite Sales and Service, LLC</b>							
2130	Elite Sales and Service, LLC	34426	TRouble shoot the the tracktenisio	11/02/2023	330.00	330.00	55-40-610
Total Elite Sales and Service, LLC:					330.00	330.00	
<b>Empire Southwest, LLC</b>							
2220	Empire Southwest, LLC	EPCT0001938	Renew the service contract for the	10/18/2023	605.00	605.00	10-57-610
2220	Empire Southwest, LLC	EPCT0001938	Renew Contract for the Water Sys	10/18/2023	889.25	889.25	51-40-610
2220	Empire Southwest, LLC	EPWK0580050	Empire Power to remove the Day	08/31/2023	7,879.66	7,879.66	51-40-610
2220	Empire Southwest, LLC	EPWK0587232	Estimate 84038 A, Replace engin	11/17/2023	1,361.27	1,361.27	51-40-610
2220	Empire Southwest, LLC	EMPC0863045	Quote 02Q051954, various filter's	11/07/2023	856.19	856.19	55-40-610
2220	Empire Southwest, LLC	EMPS6095785	WALKTHROUGH, Repalce the Pu	09/06/2023	1,523.16	1,523.16	55-40-610
2220	Empire Southwest, LLC	EMPS6163983	Cap D6T Radiator	11/06/2023	20.73	20.73	55-40-610
2220	Empire Southwest, LLC	EMPS6163984	Quote 02Q051954, various filter's	11/06/2023	856.18	856.18	55-40-610
2220	Empire Southwest, LLC	EMPS6199735	Replace Rippers on the D6T Doze	12/08/2023	355.22	.00	55-40-610
2220	Empire Southwest, LLC	EMPS6201257	Backorder Item P.O. 91329 Yellow	12/11/2023	15.15	.00	55-40-610
2220	Empire Southwest, LLC	EMWK356950	Trip cost for the warranty repair on	10/18/2023	2,690.89	2,690.89	55-40-610
2220	Empire Southwest, LLC	EMWK358437	Trouble shot and repair the D6T T	11/10/2023	7,497.55	7,497.55	55-40-610
Total Empire Southwest, LLC:					24,550.25	24,179.88	
<b>Garden Canyon Towing, LLC</b>							
2348	Garden Canyon Towing, LLC	46811	Impound tow DR#230905-02 07 T	09/05/2023	159.25	159.25	10-51-505
Total Garden Canyon Towing, LLC:					159.25	159.25	
<b>General Fund(Trust)</b>							
2364	General Fund(Trust)	574	monthly court conversions	12/07/2023	6,824.42	6,824.42	20-40-200
Total General Fund(Trust):					6,824.42	6,824.42	
<b>Goering, Roberts, Rubin, Brogna, Enos</b>							
10629	Goering, Roberts, Rubin, Brogna,	20302	Professional Services	12/07/2023	315.00	.00	10-51-231
Total Goering, Roberts, Rubin, Brogna, Enos:					315.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
<b>Gregory C. Rainey</b>							
10562	Gregory C. Rainey	571	Restitution Payment Case No. M0	11/28/2023	20.92	20.92	20-40-200
10562	Gregory C. Rainey	573	Restitution Payment Case No. M0	12/07/2023	20.92	20.92	20-40-200
Total Gregory C. Rainey:					41.84	41.84	
<b>Haymore &amp; Forsberg CPA</b>							
10052	Haymore & Forsberg CPA	4319	professional accounting services f	11/01/2023	6,500.00	6,500.00	52-40-650
10052	Haymore & Forsberg CPA	4424	Professional Accounting Services	12/01/2023	6,500.00	.00	52-40-650
Total Haymore & Forsberg CPA:					13,000.00	6,500.00	
<b>Jon C. Strong</b>							
10556	Jon C. Strong	120723	Check for Santa Jon for Polar Exp	12/07/2023	100.00	100.00	86-40-100
Total Jon C. Strong:					100.00	100.00	
<b>Keith Arnett</b>							
1483	Keith Arnett	036	Remote Operator Fee for Sewer S	11/14/2023	400.00	400.00	52-40-360
Total Keith Arnett:					400.00	400.00	
<b>Lal Enterprises, Inc</b>							
3220	Lal Enterprises, Inc	63711	Const. Chemical Toilet Service- La	11/30/2023	57.75	57.75	55-40-340
Total Lal Enterprises, Inc:					57.75	57.75	
<b>Lumen</b>							
10507	Lumen	664145486	Current Charges	11/01/2023	1,124.73	1,124.73	10-48-481
Total Lumen:					1,124.73	1,124.73	
<b>Mac's Towing LLC</b>							
9867	Mac's Towing LLC	8967	returned check fee	09/15/2023	20.00	20.00	10-43-122
9867	Mac's Towing LLC	8967	Impound tow DR#230915-11 2018	09/15/2023	110.00	110.00	10-51-505
Total Mac's Towing LLC:					130.00	130.00	
<b>McCoy's Septic Pumping Service</b>							
10230	McCoy's Septic Pumping Service	6024	Pump Landfill Septic Tank	11/01/2023	190.00	190.00	55-40-360
10230	McCoy's Septic Pumping Service	6037	Pump Landfill Septic Tank	11/17/2023	190.00	190.00	55-40-360
10230	McCoy's Septic Pumping Service	6055	Pump Station Dump	11/29/2023	190.00	190.00	55-40-360
Total McCoy's Septic Pumping Service:					570.00	570.00	
<b>Michelle Morris</b>							
10723	Michelle Morris	111523	Cleaning Deposit	11/15/2023	75.00	75.00	10-36-500
Total Michelle Morris:					75.00	75.00	
<b>Moyes Sellers &amp; Hendricks</b>							
10370	Moyes Sellers & Hendricks	39389	Gila River Adjudication Proceedin	11/06/2023	1,775.93	1,775.93	51-40-650
10370	Moyes Sellers & Hendricks	39560	Gila River Adjudication Proceedin	12/04/2023	1,298.93	1,298.93	51-40-650
Total Moyes Sellers & Hendricks:					3,074.86	3,074.86	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
<b>Occup Health Centers of SW, P.A.</b>							
10350	Occup Health Centers of SW, P.A.	161340714	physical exam for new hire prospe	09/14/2023	162.00	162.00	10-51-230
10350	Occup Health Centers of SW, P.A.	161356049	Continued exam for B. Berry P.O.	09/29/2023	301.00	301.00	10-51-230
Total Occup Health Centers of SW, P.A.:					463.00	463.00	
<b>Olga Avila</b>							
10725	Olga Avila	120623	Dump Truck Refund	12/06/2023	60.00	60.00	55-30-205
Total Olga Avila:					60.00	60.00	
<b>Pamela Anderson</b>							
10637	Pamela Anderson	120723	Check for Landmark Cafe for cate	12/07/2023	543.12	543.12	86-40-100
Total Pamela Anderson:					543.12	543.12	
<b>Patrick K Greene</b>							
4527	Patrick K Greene	111723	Legal Services November	11/17/2023	555.00	555.00	10-45-120
Total Patrick K Greene:					555.00	555.00	
<b>Richard McKearney</b>							
10722	Richard McKearney	111523	Water Refund	11/15/2023	40.00	40.00	51-21350
Total Richard McKearney:					40.00	40.00	
<b>Richard Miller</b>							
10498	Richard Miller	572	Restitution Case: M0248CR2017	12/01/2023	50.00	50.00	20-40-200
Total Richard Miller:					50.00	50.00	
<b>Ruben A. Villa</b>							
4360	Ruben A. Villa	1	Consulting Services Retainer	12/01/2023	.00	.00	
4360	Ruben A. Villa	2	Consulting Services Retainer	12/15/2023	.00	.00	
4360	Ruben A. Villa	H581-2023	Return Check Fee	11/01/2023	35.00	35.00	10-43-122
4360	Ruben A. Villa	H-002-121023	Consulting Services	12/10/2023	2,625.00	.00	10-43-360
4360	Ruben A. Villa	H581-2023	Consulting Services	11/01/2023	172.70	172.70	10-43-360
4360	Ruben A. Villa	1	Consulting Services	12/01/2023	2,625.00	2,625.00	10-43-650
4360	Ruben A. Villa	2	Consulting Services	12/15/2023	2,625.00	2,625.00	10-43-650
Total Ruben A. Villa:					8,082.70	5,457.70	
<b>S.S.V.E.C</b>							
3920	S.S.V.E.C	110323	Electricity- City Hall	11/03/2023	817.31	817.31	10-43-340
3920	S.S.V.E.C	110323	Electricity- Police	11/03/2023	344.83	344.83	10-51-340
3920	S.S.V.E.C	110323	Electricity- Fire Dept.	11/03/2023	344.83	344.83	10-53-340
3920	S.S.V.E.C	110323	Electricity- City Pool	11/03/2023	628.79	628.79	10-58-340
3920	S.S.V.E.C	110323	Electricity- Parks and Rec	11/03/2023	590.29	590.29	10-60-340
3920	S.S.V.E.C	110323	Electricity- Library	11/03/2023	589.24	589.24	10-62-340
3920	S.S.V.E.C	110323	Electricity- Senior Center	11/03/2023	232.78	232.78	10-68-340
3920	S.S.V.E.C	110323	Electricity- Road User	11/03/2023	2,452.73	2,452.73	23-40-340
3920	S.S.V.E.C	110323	Electricity- Water	11/03/2023	3,049.53	3,049.53	51-40-340
3920	S.S.V.E.C	110323	Electricity- Sewer	11/03/2023	284.33	284.33	52-40-340
3920	S.S.V.E.C	110323	Electricity- Landfill	11/03/2023	1,054.99	1,054.99	55-40-340
Total S.S.V.E.C:					10,389.65	10,389.65	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
<b>Senergy Petroleum LLC</b>							
10215	Senergy Petroleum LLC	SEN-656427	DYED-ULSD #2	10/17/2023	3,502.81	3,502.81	55-40-476
10215	Senergy Petroleum LLC	SEN-658054	Diesel Exhaust Fluid	10/19/2023	368.53	368.53	55-40-476
10215	Senergy Petroleum LLC	SEN-665701	P66 Machinery Fluids	10/27/2023	763.92	763.92	55-40-476
10215	Senergy Petroleum LLC	SEN-665923	P66 Machinery Fluids	10/31/2023	5,474.48	5,474.48	55-40-476
10215	Senergy Petroleum LLC	SEN-667880	DYED-ULSD #2	10/31/2023	4,614.78	4,614.78	55-40-476
Total Senergy Petroleum LLC:					14,724.52	14,724.52	
<b>Sierra Remodeling</b>							
10035	Sierra Remodeling	1631	Install New Window at HCFD as r	10/24/2023	1,747.89	1,747.89	10-57-500
Total Sierra Remodeling:					1,747.89	1,747.89	
<b>Southern Tire Mart</b>							
10357	Southern Tire Mart	6020066824	Replace the tire on the 966D Fron	11/15/2023	834.74	834.74	55-40-610
10357	Southern Tire Mart	6020068114	Mount and replace tire on the 112	12/04/2023	145.11	145.11	55-40-610
Total Southern Tire Mart:					979.85	979.85	
<b>Southwest Gas Corporation</b>							
3879	Southwest Gas Corporation	103023	Gas Utility- Town Hall	10/30/2023	98.40	98.40	10-43-340
3879	Southwest Gas Corporation	103023	Gas Utility- Fire Station	10/30/2023	258.58	258.58	10-53-340
3879	Southwest Gas Corporation	103023	Gas Utility- Community Center	10/30/2023	61.14	61.14	10-60-340
3879	Southwest Gas Corporation	103023	Gas Utility- Library	10/30/2023	61.14	61.14	10-62-340
3879	Southwest Gas Corporation	103023	Gas Utility- Senior Center	10/30/2023	101.17	101.17	10-68-340
Total Southwest Gas Corporation:					580.43	580.43	
<b>Southwest Motor Services Group</b>							
10480	Southwest Motor Services Group	6621	Bus 1 undrivable needs towed to	10/18/2023	80.00	80.00	10-65-480
10480	Southwest Motor Services Group	6663	Oil Change for Bus 9	11/15/2023	41.75	41.75	10-65-480
Total Southwest Motor Services Group:					121.75	121.75	
<b>Sunwest Pensions</b>							
4009	Sunwest Pensions	58071	Plan Year Admin. 2023 4th quart.	09/26/2023	107.58	107.58	10-43-130
4009	Sunwest Pensions	58071	Plan Year Admin. 2023 4th quart.	09/26/2023	20.69	20.69	10-45-130
4009	Sunwest Pensions	58071	Plan Year Admin. 2023 4th quart.	09/26/2023	82.76	82.76	10-51-130
4009	Sunwest Pensions	58071	Plan Year Admin. 2023 4th quart.	09/26/2023	41.38	41.38	10-57-130
4009	Sunwest Pensions	58071	Plan Year Admin. 2023 4th quart.	09/26/2023	41.38	41.38	10-62-130
4009	Sunwest Pensions	58071	Plan Year Admin. 2023 4th quart.	09/26/2023	120.00	120.00	51-40-130
4009	Sunwest Pensions	58071	Plan Year Admin. 2023 4th quart.	09/26/2023	62.07	62.07	52-40-130
4009	Sunwest Pensions	58071	Plan Year Admin. 2023 4th quart.	09/26/2023	124.14	124.14	55-40-130
Total Sunwest Pensions:					600.00	600.00	
<b>Terminix Processing Center</b>							
10459	Terminix Processing Center	3593563	Pest Control- Town Hall	11/27/2023	29.00	.00	10-43-340
10459	Terminix Processing Center	3543077	Rat Bait Boxes- Town Hall	09/25/2023	10.00	10.00	10-43-462
10459	Terminix Processing Center	3543078	Pest Control- Town Hall	09/25/2023	29.00	29.00	10-43-462
10459	Terminix Processing Center	3593560	Rat Bait Boxes- Town Hall	11/27/2023	10.00	.00	10-43-462
10459	Terminix Processing Center	3543077	Rat Bait Boxes- Police	09/25/2023	10.00	10.00	10-51-462
10459	Terminix Processing Center	3543078	Pest Control- Police	09/25/2023	29.00	29.00	10-51-462
10459	Terminix Processing Center	3593560	Rat Bait Boxes- Police	11/27/2023	10.00	.00	10-51-462
10459	Terminix Processing Center	3593563	Pest Control- Police	11/27/2023	29.00	.00	10-51-462
10459	Terminix Processing Center	3543078	Pest Control- Library	09/25/2023	29.00	29.00	10-53-340

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
10459	Terminix Processing Center	3593560	Rat Bait Boxes- Fire	11/27/2023	10.00	.00	10-53-340
10459	Terminix Processing Center	3593563	Pest Control- Library	11/27/2023	29.00	.00	10-53-340
10459	Terminix Processing Center	3543077	Rat Bait Boxes-Library	09/25/2023	10.00	10.00	10-62-462
10459	Terminix Processing Center	3543077	Pest Control- Fire Department	09/25/2023	10.00	10.00	10-62-462
10459	Terminix Processing Center	3543078	Pest Control- Fire Department	09/25/2023	29.00	29.00	10-62-462
10459	Terminix Processing Center	3593560	Rat Bait Boxes- Library	11/27/2023	10.00	.00	10-62-462
10459	Terminix Processing Center	3593563	Pest Control- Fire Department	11/27/2023	29.00	.00	10-62-462
10459	Terminix Processing Center	3543077	Rat Bait Boxes- Senior Center	09/25/2023	10.00	10.00	10-68-462
10459	Terminix Processing Center	3543078	Pest Control- Senior Center	09/25/2023	29.00	29.00	10-68-462
10459	Terminix Processing Center	3593560	Rat Bait Boxes- Senior Center	11/27/2023	10.00	.00	10-68-462
10459	Terminix Processing Center	3593563	Pest Control- Senior Center	11/27/2023	29.00	.00	10-68-462
Total Terminix Processing Center:					390.00	195.00	
<b>Town of Huachuca City</b>							
3132	Town of Huachuca City	570	Monthly Conversion October1 202	11/14/2023	8,670.27	8,670.27	20-40-200
Total Town of Huachuca City:					8,670.27	8,670.27	
<b>TransWorld Network, Corp</b>							
9629	TransWorld Network, Corp	15684100-A13	internet service	11/22/2023	95.19	95.19	55-40-340
Total TransWorld Network, Corp:					95.19	95.19	
<b>Turner Laboratories, Inc</b>							
4243	Turner Laboratories, Inc	23K0161	Coliform by Colilert	11/09/2023	64.50	64.50	51-40-510
4243	Turner Laboratories, Inc	23K0159	MPN, Fecal, Nitrogen	11/14/2023	127.00	127.00	52-40-702
4243	Turner Laboratories, Inc	23K0160	BOD, MPN, Total Coliform and E.	11/21/2023	77.00	77.00	52-40-702
4243	Turner Laboratories, Inc	23K0364	MPN, Total Coliform and E.Coli	11/14/2023	51.50	51.50	52-40-702
4243	Turner Laboratories, Inc	23L0042	Coliform by Colilert	12/04/2023	64.50	.00	52-40-702
Total Turner Laboratories, Inc:					384.50	320.00	
<b>Verizon Wireless</b>							
4343	Verizon Wireless	998668180	cell phones	11/07/2023	3,129.77	3,129.77	10-48-275
Total Verizon Wireless:					3,129.77	3,129.77	
<b>Vista Del Norte Apartments</b>							
9702	Vista Del Norte Apartments	111423	Credit Return	11/14/2023	335.45	335.45	51-21350
Total Vista Del Norte Apartments:					335.45	335.45	
<b>Waste Management of AZ</b>							
10207	Waste Management of AZ	0049780-1571-	Trash Service	11/02/2023	27,919.02	27,919.02	54-40-360
10207	Waste Management of AZ	0050273-1571-	Trash Service	12/01/2023	29,124.50	.00	54-40-360
Total Waste Management of AZ:					57,043.52	27,919.02	
<b>WEX BANK</b>							
10401	WEX BANK	93136627	Fuel- Admin	11/15/2023	56.26	56.26	10-43-475
10401	WEX BANK	93136627	Fuel- PD	11/15/2023	1,599.24	1,599.24	10-51-475
10401	WEX BANK	93136627	Fuel- FD	11/15/2023	7.11	7.11	10-53-475
10401	WEX BANK	93136627	Fuel- PW	11/15/2023	199.36	199.36	10-57-475
10401	WEX BANK	93136627	Fuel- LB	11/15/2023	3.11	3.11	10-62-476
10401	WEX BANK	93136627	Fuel- BS	11/15/2023	1,668.30	1,668.30	10-69-849
10401	WEX BANK	93136627	Fuel- Sewer	11/15/2023	332.26	332.26	51-40-475

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
10401	WEX BANK	93136627	Fuel- Water	11/15/2023	797.44	797.44	52-40-475
10401	WEX BANK	93136627	Fuel- LF	11/15/2023	7.11	7.11	55-40-475
Total WEX BANK:					4,670.19	4,670.19	
<b>William Goethe</b>							
10709	William Goethe	092923	Water Refund	09/29/2023	17.00	17.00	51-21350
10709	William Goethe	092923	Sewer Refund	09/29/2023	25.00	25.00	52-21350
Total William Goethe:					42.00	42.00	
<b>Wist Office Products</b>							
4169	Wist Office Products	2390553	Toliet, paper towel dispenser for L	10/30/2023	153.20	153.20	10-60-530
4169	Wist Office Products	2391056	Backorder Item P.O. 91279 Tissue	11/01/2023	17.21	17.21	10-60-530
4169	Wist Office Products	2390557	Trash Bags, Degreaser, Pine Oil,	10/30/2023	489.71	489.71	55-40-460
4169	Wist Office Products	2401318	Restock First Aide Box, 2024 Log	12/11/2023	266.63	.00	55-40-460
4169	Wist Office Products	2401517	Backorder Item P.O. 91327 Syste	12/12/2023	10.98	.00	55-40-460
Total Wist Office Products:					937.73	660.12	
<b>Xpress Bill Pay</b>							
4441	Xpress Bill Pay	INV-XPR00665	Online Banking- Bank Bill Pay Tra	11/30/2023	51.10	51.10	10-43-480
4441	Xpress Bill Pay	INV-XPR00665	Account Maintenance Fee	11/30/2023	29.00	29.00	10-43-480
4441	Xpress Bill Pay	INV-XPR00665	Support Maintenane Hosting- Fee	11/30/2023	100.00	100.00	10-43-480
4441	Xpress Bill Pay	INV-XPR00665	Credit/Debit Card Web Transactio	11/30/2023	176.40	176.40	10-43-480
4441	Xpress Bill Pay	INV-XPR00665	EFT Web Transactions	11/30/2023	94.72	94.72	10-43-480
4441	Xpress Bill Pay	INV-XPR00665	EFT Returned Item Basic	11/30/2023	14.00	14.00	10-43-480
4441	Xpress Bill Pay	INV-XPR00665	EFT Return NSF or Account Close	11/30/2023	56.00	56.00	10-43-480
Total Xpress Bill Pay:					521.22	521.22	
Grand Totals:					227,851.10	186,093.09	

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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City Recorder: \_\_\_\_\_



Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
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Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

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# Town of Huachuca City

The Sunset City

500 N Gonzales Blvd • Huachuca City, Arizona 85616

Phone: (520) 456-1354 • TDD: (520) 456-1353 • Fax: (520) 456-2230

## RESOLUTION NO. 2023-21

### **A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, ADJUSTING THE FINAL BUDGET FOR FISCAL YEAR 2023-2024 TO ACCOMMODATE A GRANT AWARD.**

WHEREAS, in accordance with the provisions of Title 42, Ch 17, Art 1-5, Arizona Revised Statutes, the Town Council met on August 3, 2023, and adopted a final budget for fiscal year 2023-2024; and

WHEREAS, the budget included \$500,000 of capacity to accommodate possible grant awards; and

WHEREAS, the Town has been awarded a \$25,000 technology grant from Cox Communications; and

WHEREAS, the Town wishes to adjust the budget to ensure transparent accounting and efficient tracking of this grant by moving \$25,000 from the "GRANTS OPPORTUNITY FUND" to a new fund called "TECHNOLOGY GRANT;" and

WHEREAS, this transfer will not increase the overall budget, rather, it will facilitate better management of the funds and fiscal reporting.

**NOW, THEREFORE, BE IT RESOLVED** that the budget for fiscal year 2023-2024 is hereby amended as follows:

FUND/ DEPARTMENT	FUND/GL CODE	ACCOUNT	APPROVED BUDGET	AMENDMENT AMOUNT	AMENDED BUDGET
GRANT OPPORTUNITY FUND	29-30-800	REVENUES	\$ 500,000.00	\$ (25,000.00)	\$ 475,000.00
	29-40-840	AUTHORIZED EXPENDITURES	\$ 500,000.00	\$ (25,000.00)	\$ 475,000.00
TECHNOLOGY GRANT	27-30-800	REVENUES	\$ -	\$ 25,000.00	\$ 25,000.00
	27-40-840	AUTHORIZED EXPENDITURES	\$ -	\$ 25,000.00	\$ 25,000.00

**PASSED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, THIS 14th DAY OF DECEMBER, 2023.**

\_\_\_\_\_  
Johann Wallace, Mayor

ATTEST:

Approved as to Form:

\_\_\_\_\_  
Brandy Thorpe, Town Clerk

\_\_\_\_\_  
Thomas Benavidez, Town Attorney

M E M O R A N D U M

TO: The Honorable Mayor and City Council  
 FROM: Suzanne Harvey, Town Manager  
 DATE: 12/14/2023  
 SUBJECT: Request for FY24 Budget Amendment

Cities and towns routinely engage in the practice of amending previously approved budgets as circumstances necessitate. It is imperative to note that these amendments do not augment the overall approved budget, nor do they impact the home rule total. Instead, the purpose of such amendments is to effectuate adjustments within specific line-items. This may involve addressing inadequacies in the original budget allocation by redistributing funds from items with available capacity or capitalizing on newly identified funding opportunities.

The following constitutes a formal request for an amendment to the FY24 budget, specifically concerning an adjustment that has become imperative since the initial approval of the budget. Please see below for details:

**Creation of "TECHNOLOGY GRANT" Fund:**

We have been fortunate to receive a generous technology grant of \$25,000 from Cox Communications to address the City's technology needs. To ensure transparent accounting and efficient tracking of this grant, we propose moving the corresponding amount from the "GRANTS OPPORTUNITY FUND" to a new fund named "TECHNOLOGY GRANT." The purpose of the "GRANTS OPPORTUNITY FUND" is to allocate resources for grants, such as the one from Cox Communications, which are not known during the annual budget construction. This transfer will not increase the overall budget; instead, it will facilitate better management of the funds and reporting.

Below is the proposed amendment for the "GRANT OPPORTUNITY FUND" and the newly established "TECHNOLOGY GRANT" Fund:

FUND/ DEPARTMENT	FUND/GL CODE	ACCOUNT	APPROVED BUDGET	AMENDMENT AMOUNT	AMENDED BUDGET
GRANT OPPORTUNITY FUND	29-30-800	REVENUES	\$ 500,000.00	\$ (25,000.00)	\$ 475,000.00
	29-40-840	AUTHORIZED EXPENDITURES	\$ 500,000.00	\$ (25,000.00)	\$ 475,000.00
TECHNOLOGY GRANT	27-30-800	REVENUES	\$ -	\$ 25,000.00	\$ 25,000.00
	27-40-840	AUTHORIZED EXPENDITURES	\$ -	\$ 25,000.00	\$ 25,000.00

We believe that this adjustment is essential for maintaining fiscal responsibility and ensuring the efficient use of resources in line with the Town's goals. We kindly request your consideration and approval of this proposed amendment to the FY24 budget.

Please be aware that after a mid-year review, tentatively scheduled for early January, there may be some additional adjustments.

Thank you for your attention to this matter, and we are available to provide any additional information or clarification you may require.



PO Box 1250 · 7248 S. Hwy. 92 · Hereford, AZ. 85615  
Phone: 520-803-8884 · Fax: 520-803-8891  
ROC 154685

November 27, 2023

Town of Huachuca City  
502 N. Gonzales Ave.  
Huachuca City, AZ 85616  
(520)249-5241  
[jhalterman@huachucacityaz.gov](mailto:jhalterman@huachucacityaz.gov)

**Job Location:**  
Fire Department

**JOB DESCRIPTION:** Installation of Bryant 21.5 SEER2 1.5 ton ductless mini split; condenser M# 38MARBQ18, air handler M# 40MAHBQ18. To include: condensate pump, line-set, line-set cover, metal roof jack, communication wire, condenser stand, electric to disconnect within 4 feet of condenser, parts, taxes, and labor to install.

**COST:** \$5,985.60

**TERMS:** PO Due

*\*Bryant equipment comes with a 10 year parts warranty, 1 year labor warranty on system breakdowns, and a 1 year Maintenance Agreement. Filters and cleanings due to dirty filters are not covered under warranty.*

*Mountain View Air Conditioning & Heating LLC has an A+ rating with the BBB, The Register of Contractors, and is an Energy Star certified contractor.*

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We will assume no responsibility for failure to deliver due to any circumstances beyond our control. Any changes or extra work not in the above contract will be done only on a written order from the owner or contractor, and only after the added cost of the extra work is agreed upon by both parties. This proposal shall become a binding and legal contract when signed and accepted by the owner, contractor, or their legal assigns. All overdue payments will be charged 20% interest or in the case of lien or suit, owner and attorney's fees.

**This proposal is good for a period of 30 days from date stated above. After that period, this proposal is subject to price change.**

ACCEPTED BY:

\_\_\_\_\_ Date

James Weaver

\_\_\_\_\_ Date

## Proposed Council Meeting Schedule January thru December 2024

January 10- Work Session Building/Zoning/Code Enforcement

January 11-Regular Meeting

January 25-Regular Meeting

February 8-Regular Meeting

February 22- Regular Meeting

March 14-Regular Meeting

March 28- Regular Meeting

April 11- Regular Meeting

April 25- Regular Meeting

May 9- Regular Meeting

May 23- Regular Meeting

June 13- Regular Meeting

June 27- Regular Meeting

July 11- Regular Meeting

July 25- Regular Meeting

August 8- Regular Meeting

August 22- Regular Meeting

September 12- Regular Meeting

September 26- Regular Meeting

October 10- Regular Meeting

October 24- Regular Meeting

November 14- Regular Meeting

December 12- Regular Meeting

# Town of Huachuca City

## PROCLAMATION NO. 2023-20

A PROCLAMATION OF THE MAYOR OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, DECLARING THE MONTH OF JANUARY, 2024, AS "HUMAN TRAFFICKING PREVENTION MONTH" IN THE TOWN OF HUACHUCA CITY.

WHEREAS, human trafficking is a form of slavery that can affect anyone and particularly victimizes vulnerable populations and negatively impacts our communities; and

WHEREAS, the average age that at-risk youth are lured into human trafficking in Arizona is just 13 years old in 2020; and

WHEREAS, the National Human Trafficking Hotline reported 217 cases in Arizona during 2021; and

WHEREAS, children spend an average of 154 days trapped in human trafficking before being recovered; and

WHEREAS, we all have an important role to play in preventing human trafficking and protecting its many victims; and

WHEREAS, during National Human Trafficking Prevention Month, we reaffirm our commitment to ending this inhumane and immoral practice in all its forms.

NOW, THEREFORE, I, Johann R. Wallace, Mayor of the Town of Huachuca City, Arizona, by the authority vested in me by the laws of the State of Arizona and Town Code and by this Proclamation hereby declare January, 2024, as "Human Trafficking Prevention Month" in the Town of Huachuca City. I urge every resident to learn more about the signs of human trafficking and share the National Human Trafficking Hotline (1-888-373-7888) – an important resource to report a tip or ask for help.

PROCLAIMED by the Mayor of the Town of Huachuca City, Cochise County, Arizona, this 14th day of December, 2023.

\_\_\_\_\_  
Johann R. Wallace, Mayor

ATTEST:

\_\_\_\_\_  
Brandy Thorpe, Town Clerk

\_\_\_\_\_  
Thomas Benavidez, Town Attorney